

**VILLAGE OF CAPAC  
REGULAR MEETING  
OFFICIAL MINUTES  
APRIL 4, 2022  
AMERICAN LEGION HALL  
115 N. MAIN ST  
7:00 P.M.**

**The meeting was called to order at 7:00 P.M.**

**Council Members Present:** Debbie Hlubic, Samantha Ramirez, Joe Herrington, Joe Nemecek, Lynne Mandeville, President John Grzyb

**Council Members Absent:** Mary Klug

**Staff:** Clerk Lisa Lulis, Village Manager Travis Youatt,

**Approval of the Agenda:**

**Motion** by Joe Nemecek supported by Joe Herrington to approve the April 4, 2022 meeting agenda.

All ayes motion carried.

**Approval of Previous Meeting's Minutes:**

**Motion** by Joe Herrington supported by Samantha Ramirez to approve the minutes from the March 21, 2022 meeting with corrections.

Roll call vote. All ayes, motion carried.

**Bills:**

**Motion** by Joe Nemecek supported by Samantha Ramirez to pay the bills for \$28,252.52

Roll call vote. All ayes, motion carried.

**President's Report:** None

**Correspondence:**

AKA Electric quote- The "Friends of the Library: would like to install electricity in the shed located behind the library. They are looking for Village approval and potential funding. Manager Youatt will look further into this and report back.

**Public Comment:** None

**Manager Report:**

The Village Manager reported on the following items:

1. Youatt presented a quote from NetExpress to switch the Village's phone system from a standard phone line to a VOIP system to save the Village money.

**Motion** by Joe Nemecek supported by Samantha Ramirez to authorize Travis Youatt to sign and execute the agreement with NetExpress at an initial cost of \$387.26 for the phone pending a review by Village Attorney Al Francis.

Roll call vote. All ayes, motion carried.

2. Main Street Reconstruction Project Grant  
**Motion** by Joe Nemecek supported by Debbie Hlubic to authorize Travis Youatt to move forward with the TEDF Category B grant and sign the agreement with Spicer for assistance at a cost not to exceed \$500.00.  
Roll call vote. All ayes, motion carried.
  
3. Continuous Road Paving-Youatt reported that the Village should look at taking on paving projects this summer due to funds being available in the budget. Youatt would like to update quotes to present to Council.  
**Motion** by Samantha Ramirez supported by Joe Herrington to authorize Travis Youatt to re-bid road paving projects for the upcoming season.  
Roll call vote, motion carried.

**Zoning Administrator Report/ CCA:** None

**DDA Report:** None

**ZBA Report:** None

**Planning Commission Report:** None

#### **Unfinished Business:**

1. **Hill Street Project-** looking at easement title work-
2. **Railroad crossing – Hunter St-** construction has begun.
3. **Sign ordinance.** Going back to planning
4. **Dangerous building-** Barn on Capac Road - homeowner back in town- CCA working on an inspection with the property owner. 415 Walker St. -the fence and the pool, Village Attorney Al Francis is looking into it.
5. **Phone allowance-** Youatt discussed an employee stipend for using cell phones.
6. **Police fiber –** the initial install date is scheduled for April 6.
7. **Water tower-** Air Advantage is looking for another location to move their antennas. Once this occurs, the Village can move forward with the project.
8. **State Tax Commission-** Youatt stated that it would cost the Village more in attorney and court fees than the reimbursement amount. The Village will make sure the abatement is off by next year.
9. **Meeting Attendance–**Youatt requested Council's input on department heads/employees being paid to attend meetings. Council decided by consensus of the majority that department heads/Village employees would be paid to attend meetings only when asked to attend by the Village Manager. Joe Herrington opposed. However, Council finds it necessary for a police officer not on overtime or an extended shift to stop by meetings and attend or observe. They want the officer to analyze and decide if they need to stay or not. Council is also aware that the officer may need to leave if they get a call.

#### **Council Business:**

Joe Herrington states last week, the fire department received a call that a house was flooding. Herrington feels that adding the emergency number along with central dispatch to the website's home page is needed.

**Motion by** Debbie Hlubic supported by Samantha Ramirez to adjourn the meeting at 8:10 p.m.  
All ayes, motion carried

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**Lisa M Lulis**  
**Village Clerk**