

**VILLAGE OF CAPAC  
REGULAR MEETING  
OFFICIAL MINUTES  
DECEMBER 19, 2022  
AMERICAN LEGION HALL  
115 N MAIN ST  
7:00 P.M.**

**Called to order at 7:00 p.m.**

**Council Members Present:** Tony Vigiletti, Mary Klug, Joe Herrington, Debbie Hlubic & Samantha Ramirez (late)

**Council Members Absent:** Lynne Mandeville & Joe Nemecek

**Staff Present:** Clerk, Lisa Lulis & Manager, Travis Youatt

**Approval of the agenda:**

**Motion:** Mary Klug, supported by Joe Herrington to approve the agenda as presented.

All ayes. Motion carried.

**Approval of Previous Meeting's Minutes:**

**Motion:** Mary Klug, supported by Joe Herrington to approve the minutes from the December 5, 2022 meeting as presented. All ayes. Motion carried.

**Bills:**

**Motion** Mary Klug, supported by Joe Herrington to approve the bills in the amount of \$125,359.75. Roll call Vote. All ayes. Motion carried.

**President's Report:** None.

**Correspondence:**

- A. Mary Klug- Will be gone from January 2, 2023, to April 10, 2023.
- B. St Clair County- The project using ARPA funds was approved.

**Public comment:** None

**Managers' Report:**

**New Business:**

- A. Resolution 2022-08- **Motion:** Mary Klug, supported by Samantha Ramirez to approve Resolution 2022-08 for the 2023 meeting dates and cancel the January 3<sup>rd</sup> and July 3<sup>rd</sup> meetings. Roll call vote. All ayes. Motion carried.

- B. Pocket Park pavilion- 2 quotes and 2 options for the pavilion were given to Council for their review and decision. Council decided to form a committee to work with Travis Youatt on this project. Committee members will be Joe Herrington, Tony Vigiletti & Debbie Hlubic - **Motion:** Mary Klug, supported by Samantha Ramirez to authorize Travis Youatt to spend up to \$15,000 for the 12 x 16 pocket park pavilion and work with the committee member Debbie Hlubic, Tony Vigiletti, and Joe Herington. Roll call vote. All ayes. Motion carried.
- C. Attorney meeting attendance- **Motion** Samantha Ramirez, supported by Mary Klug to have the attorney attend Council meetings as needed. All ayes. Motion carried.
- D. DPW Employee Benefits- A member of the DPW would like health Insurance. **Motion** Joe Herrington, supported by Tony Vigiletti to allow full-time DPW staff to have health care benefits. All ayes. Motion carried.

### **Unfinished Business**

- A. **Hill Street Project:** Finalized the last easement- will be going out for bids in January. Travis Youatt will bring the bids for the January 17<sup>th</sup> meeting.
- B. **Dangerous Building-** Should be getting a decision from the judge soon.
- C. **Police chief:** The new chief will be starting soon.
- D. **DWAM Grant-** there was no lead in the village- Spicer will be paying Waldorf for the yard that was dug up.
- E. **Office update-** audit is finalized and will request Ken Berthiaume to attend a meeting to go over the audit with the council. Ordinance books to be updated. Would like all Council members to drop their books off at the village office so the additions can be added. DPW takes leaves to a farmer and prepares the trucks for snow. The estimated delivery date for the new dump truck should be around January 1<sup>st</sup>. A new sink was installed at the police department and also doing some painting.
- F. **Police:** New part-time officer Fred Cervi- possibly hire another part-time officer
- G. **Ambulance agreement-** The meeting went smoothly; AL Francis is working on the revision.

**H. Building-** the building has suspected mold, called a few companies to get it cleaned, was turned into the insurance, and it will be covered.

**I. Evaluation –** Travis Youatt is requesting his evaluation. He has been here almost 1 year. Forms will be sent to council members.

Mary Klug asked Travis Youatt about hiring a DPW supervisor- We have an employee that can move into that position in a few years.

**J. Zoning Administrator Report/ CCA:** None

**K. DDA Report:** None

**L. ZBA Report:** None

**M. Planning Commission Report:** Next meeting January.

**Council Business:** Mary Klug would like to meet the police chief. Debbie Hlubic wishes everyone a Merry Christmas.

**Adjourn at:**

**Motion:** Mary Klug, supported by Samantha Ramirez to adjourn at 8:06 p.m... All ayes.  
Motion carried.

**Lisa M Lulis**

**Village Clerk**

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PROVIDER & EMPLOYER”**