

**VILLAGE OF CAPAC  
REGULAR MEETING  
OFFICIAL MINUTES  
MAY 16, 2022  
AMERICAN LEGION HALL  
115 N. MAIN ST.  
7:00 P.M.**

**The meeting was called to order at 7:00 P.M.**

**Council Members Present:** Mary Klug, Lynne Mandeville, Debbie Hlubic, Samantha Ramirez, Joe Herrington, Joe Nemecek, President John Grzyb

Staff: Clerk Lisa Lulis, Manager Travis Youatt

**Council Members Absent:** None

**Approval of the Agenda:**

**Motion** by Mary Klug supported by Debbie Hlubic to approve the agenda as amended to move Managers' Report and Dangerous Buildings before New Business. All ayes, motion carried.

**Approval of Previous Meeting's Minutes:**

**Motion** by Lynne Mandeville supported by Debbie Hlubic to approve May 2, 2022, Regular Council Meeting Minutes as presented. All ayes, motion carried.

**Bills:**

**Motion** by Joe Nemecek supported by Samantha Ramirez to pay the bills for \$75,894.95. Roll call vote, all ayes, motion carried.

**President's Report:** None

**Correspondence:** None

**Public Comment:** Dale Barnard was concerned about the new tree's placement by the Church. Manager Youatt will work with the Church on the matter.

**Manager's Report-** Manager Youatt reported on the following New Business items:

**Z.B.A./Council Appointments**

Youatt presented an application form for Council appointments.

**Motion** by Samantha Ramirez supported by Mary Klug to adopt the interest notification application form effective immediately. All ayes, motion carried.

**Garage Sale Weekend**

Manager Youatt looked for Council's input on the annual Capac garage sale weekend. Council noted that Capac Days are canceled this year due to a lack of funding.

**Motion** by Joe Nemecek supported by Debbie Hlubic to authorize free garage sale weekend the weekend of June 23 through the 26 and waive the application and fees. All ayes, motion carried.

## **Zoning Administrator Report/C.C.A.: None**

### **Police Union Negotiations- Tentative Agreement**

**Motion** Mary Klug supported by Lynne Mandeville to go into closed session for the police union negotiation and the D.P.W. agreement relations. Roll call vote. All ayes, motion carried.

**Motion** by Joe Nemecek supported by Lynne Mandeville to open the regular meeting supported by Lynne Mandeville. Roll call vote. All ayes, motion carried.

**Motion by** Mary Klug supported by Lynne Mandeville to approve the presented agreement between the Village of Capac and P.O.A.M. and allow Travis Youatt to sign the contract as presented. Roll call vote. All ayes, motion carried

### **D.P.W. Agreement Relations**

**Motion** by Joe Nemecek supported by Lynne Mandeville to adopt the agreement to return to laborer position between the Village of Capac and Dave Schultz and agree to consent to the election between the Village and I.U.O.E. Local 324 and allowing the Village Manager to sign on the Village's behalf effective immediately. Roll call vote. All ayes, motion carried.

### **Police Part-time Officer- New Hire.**

**Motion** by Joe Nemecek supported by Mary Klug to hire Allison Goff as a part-time police officer at \$20.00 per hour pending drug testing and hiring policy. Roll call vote. All ayes, motion carried.

**D.D.A. Report:** None

**Z.B.A. Report:** None

### **Planning Commission Report:**

#### **Unfinished Business**

Youatt discussed reporting on ARPA funding.

**Motion** by Joe Nemecek supported by Mary Klug to rescind the motion for the ARPA funds for the water tower.

Roll call vote, all ayes

**Motion** by Joe Nemecek supported by Mary Klug to allocate the ARPA funds to be used for loss of revenue.

Roll call vote. All ayes, motion carried.

Youatt Reported on Unfinished Business Items:

#### **Hill Street Project**

Youatt reported that half of the Hill Street project easements had been turned back in, and a few had clerical errors and needed to be redone.

#### **Water Tower Update**

Youatt reported that the water tower pre-construction meeting went well- starting the project hopefully next week.

## **Dangerous Buildings**

- 1. 415 N. Walker** - the resident at 415 N Walker- owner has been served- a letter has been sent to the owner living in the home- the fence that has been put up is now falling apart and will need to be addressed.
- 2. Capac Road** – Mike from Construction Code Authority and the property owner walked through the building on May 2. Mike reported that the roof is shot. Recommended by C.C.A. to take the roof off and use it as a fenced area, tear it down, or re-roof it all. Al Francis would like to have copies of the pictures, and he will research them with Manager Youatt and come up with a solution.

**Motion** by Joe Herrington supported by Debbie Hlubic to allow Travis Youatt to decide on the dangerous building located on Capac Road with email communication to the council.

Roll call vote, all ayes, motion carried.

### **Adjourn at:**

**Motion** by Mary Klug supported by Joe Nemecek to adjourn the regular Council meeting at 8:29 P.M.

All ayes, motion carried.

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**Lisa M Lulis**  
**Village Clerk**