

**VILLAGE OF CAPAC
REGULAR COUNCIL MEETING
OFFICIAL MINUTES
HELD AT THE AMERICAN LEGION HALL
115 N. MAIN STREET, CAPAC, MI 48014
TUESDAY, FEBRUARY 20, 2024 AT 7:00 P.M.**

PRESENT: President Debra Hlubic; Council Members: Joe Herrington, Joe Nemecek, Lynne Mandeville and Tony Vigiletti; Village Manager Travis Youatt and Clerk LeAnn Brewer

ABSENT: Mary Klug and Samantha Ramirez

PUBLIC: Dale Barnard

I. CALL TO ORDER:

President Hlubic called the meeting to order at 7:00 p.m.

The Pledge of Allegiance to the Flag of the United States of America was recited.

A. APPROVAL OF CONSENT & REGULAR AGENDA:

Mandeville moved, Nemecek seconded, to approve the February 20, 2024, Consent and Regular Agenda as presented, the January 16, 2024, Regular Meeting Minutes as presented, and to approve bills totaling \$337,025.56.

Roll call vote: Herrington-Yes, Mandeville-Yes, Nemecek-Yes, Vigiletti-Yes, Hlubic-Yes

5 votes in favor, 0 opposed. Motion carried.

B. CORRESPONDENCE:

None

C. PUBLIC COMMENT:

Concerns over the Imlay City school bus that drops off pupils in front of the local post office was brought up by Resident Dale Barnard.

D. PRESIDENT'S REPORT:

None

E. MANAGER'S REPORT:

As part of Chief of Police Carlo Dealca's Staff and Command Training, the council was provided with a copy of the 2023 Capac Police Department Annual Report.

The Village Manager gave a progress report on the State Revolving Fund Water Project, which is still underway.

The duration of this year's Music on Main Series will run for eleven weeks. One additional food truck is still needed to fill a spot. Village Manager Travis Youatt is receiving assistance from President Debrah Hlubic in his fundraising endeavors.

II. NEW BUSINESS:

A. HILLSTREET PROJECT BILLS APPROVAL:

Herrington moved, Nemecek seconded, to authorize the payment of invoices totaling \$526,054.19 to Teltow Contracting for \$462,119.44 and Spicer Engineering for \$63,934.75.

Roll call vote: Mandeville-Yes, Nemecek-Yes, Vigiletti-Yes, Herrington-Yes, Hlubic-Yes.

5 votes in favor, 0 opposed. Motion carried.

B. COUNTY ARPA FUNDS ALLOCATION:

Village Manager Travis Youatt informed the council that the Village of Capac is eligible to receive about \$86,544.76 in St. Clair County ARPA funding. In order to receive funding, the village will need to present a project to the Board of Commissioners for approval. He and the Council talked about a plan to replace the playscape that is currently at the Lions Park, which is unsafe and in need of repair.

The council overwhelmingly authorized the allocation of the St. Clair County ARPA funds for the Lions Park Improvement Project.

C. PLANNING COMMISSION MEMBER CONSIDERATION:

Herrington moved, Nemecek seconded, to appoint Joshua Nemecek to the Planning Commission Board for the term ending on June 2024 and Patricia Weyhrauch to the board for the term ending on February 2026.

Council voiced all ayes, 0 opposed. Motion carried.

D. SEWER ORDINANCE AMENDMENT:

Nemecek moved, Vigiletti seconded, to adopt the Ordinance Amendment to the Village of Capac Code of Ordinances, Chapter 28, Article III, Division 1.

Roll call vote: Herrington-Yes, Mandeville-No, Nemecek-Yes, Vigiletti-Yes, Hlubic-Yes.

4 votes in favor, 1 opposed. Motion carried.

III. UNFINISHED BUSINESS:

A. ZONING SITE PLAN REVIEW ORDINANCE REVISION:

Nemecek moved, Mandeville seconded, to adopt the ordinance amending Chapter 30, Section 30-562 of the Village of Capac Zoning Ordinance, subject to the addition of the circuit court language by Village Attorney Allen Francis.

Roll call vote: Mandeville-Yes, Nemecek-Yes, Vigiletti-Yes, Herrington-Yes, Hlubic-Yes.

5 votes in favor, 0 opposed. Motion carried.

B. DANGEROUS STRUCTURES:

1. 107 W. CHURCH:

According to a recent update, Thomas Gribowskas, the property owner, does not think that the Veteran's Administration will assist him with his dangerous structure at 107 Church St. Village President Debra Hlubic asked for a formal denial letter from the Veterans Administration. A deadline of July 1, 2024, has been set for Mr. Gribowskas to locate alternative sources of assistance.

2. 138 N. MAIN ST:

Following recent contact with the property owner, Travis Youatt, the village manager, provided the council with an update, stating that a construction business from Yale is currently working on modifications to the interior of the structure. The property owner, Scott Sheldon, is asking for an extension of time till the weather is better so he can finish the outdoor repairs to the building.

According to Council Member Joe Herrington, the property owner was given a month to return to the council with a plan outlining his course of action and the steps he would take to fix the dangerous building.

Alan Francis, the village attorney, and the council discussed potential solutions.

The council unanimously decided to authorize Travis Youatt, the village manager, to collaborate with Allan Fransis, the village attorney, on a resolution.

IV. COMMITTEE REPORTS:

A. ZONING/BUILDING REPORT:

None

B. DDA REPORT:

On March 7, 2024, the DDA meeting will feature a presentation from the MDA's Executive Director Dana Walker. She will be a fantastic asset to the Village of Capac and can assist and guide the DDA in the proper direction, according to the Village Manager Travis Youatt.

C. ZBA REPORT:

The council discussed scheduling the ZBA's annual meeting in April 2024.

D. PLANNING COMMISSION REPORT:

Last month's Planning Commission meeting was canceled. The date of the next meeting is set for March 6, 2024.

V. COUNCIL BUSINESS:

Concerns about the abandoned boat at the property located outside of town were raised by Council Member Joe Herrington. The council authorized Travis Youatt, the village manager, to collaborate with Village Attorney Allen Francis on a resolution and submit a report back to the council at the next meeting.

VI. ADJOURNMENT:

Vigiletti moved, Herrington seconded, to adjourn the February 20, 2024, Regular Council Meeting at 8:28 p.m.

Council voiced all ayes. 0 opposed. Motion carried.

LeAnn J. Brewer
Village Clerk