

**VILLAGE OF CAPAC  
REGULAR MEETING  
OFFICIAL MINUTES  
FEBRUARY 21, 2023  
AMERICAN LEGION HALL  
115 N MAIN ST  
7:00 P.M.**

**Called to order at 7:00 p.m.**

**Council Members Present:** Lynne Mandeville, Samantha Ramirez, Joe Nemecek, Debbie Hlubic, Tony Vigiletti (late), Joe Herrington (late)

**Council Members Absent:** Mary Klug

**Staff Present:** Clerk Lisa Lulis, Manager Travis Youatt

**Approval of the agenda:**

**Motion:** Lynne Mandeville support Joe Nemecek to approve the agenda. All ayes, motion carried.

**Approval of Previous Meeting's Minutes:**

**Motion:** Lynne Mandeville supported by Samantha Ramirez to approve the February 6, 2023 meeting minutes. All ayes, motion carried.

**Bills:**

**Motion:** Joe Nemecek supported by Samantha Ramirez to approve the bills in the amount of \$52,847.63. Roll call vote, all ayes, motion carried.

**President's Report:** None

**Correspondence:** None

**Public comment:** None

**New Business:** None

- A. Letter from Resident- Stevens Dr- the letter was in the council packet. Keeley and Jamie Ptach own a house on Stevens DR, which is a private road. Would like to be removed the village limits. They are not utilizing the village services like village water/ sewer, and road maintenance. Brief discussion. The council recommended the homeowners go to the tax review and the tax tribunal. Add to old business.

- B. Drinking water State revolving fund (DWSRF)- Project Plan Proposal – funding through EGLE- the improvements of the village system are included. Travis Youatt has been working with Fleis & Vanderbrink. The proposal is in the council packet. **Motion:** Joe Nemecek supported by Lynne Mandeville to allow Travis Youatt to sign the proposal from Fleis & Vanderbrink; for the State revolving fund proposal dated February 13, 2023. Roll call vote, all ayes, motion carried.
- C. Food Truck Ordinance 2023-03- Brief discussion- **Motion:** Joe Nemecek supported by Samantha Ramirez to approve ordinance 2023-03 the food truck ordinance contingent on lawyer approval. Roll call vote, all ayes motion carried. **Motion:** Joe Nemecek supported by Lynne Mandeville to charge a fee of \$25.00 in the fee schedule for the food truck permit. All ayes, motion carried.
- D. Resolution 2023-04 for Main Street- brief discussion- **Motion:** Joe Nemecek supported by Lynne Mandeville to approve resolution 2023-04 to allow Travis Youatt to apply for funding for the Main Street project. Roll call vote, all ayes, motion carried.

### **Unfinished Business**

- A. **Hill Street Project-** Bid Sheet was in the council packet- Travis Youatt is requesting additional funding from the USDA.
- B. **Pickleball Court Project-** bid opening- spec sheet is in council packets.
- C. **Dangerous Building-** Capac Road building was removed- just under \$8,000.00
- D. **DPW garage-** rainbow restoration and foam all have completed the job.
- E. **Spark grant-** We did not apply for the Spark grant this year, we will next year
- F. **Pocket park-** looking to set up for music in the park- Choice one is sponsoring a night. People can donate a bench for about \$1,400.00 or a tree for around \$400.00.

### **Committee Reports**

- G. **Zoning Administrator Report/ CCA:** None
- H. **DDA Report:** None
- I. **ZBA Report:** None
- J. **Planning Commission Report:**

### **Council business-**

Samantha Ramirez was supported by Joe Nemecek to go out for a bid for cleaning the library and the village office. All ayes, motion carried.

Joe Nemecek believes we should look at the ordinance for sewer and water repair, and feels the homeowner should be responsible for the repair to the property line and the village from the property line to the main.

**Adjourn at:**

**Motion:** Tony Vigiletti supported by Lynne Mandeville to adjourn at 9:18. All ayes, motion carried.

**Lisa M Lulis**

**Village Clerk**

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PROVIDER & EMPLOYER”**