

**VILLAGE OF CAPAC
REGULAR MEETING
OFFICIAL MINUTES
FEBRUARY 6, 2023
AMERICAN LEGION HALL
115 N MAIN ST
7:00 p.m.**

Called to order at 7:00 p.m.

Council Members Present: Lynne Mandeville, Tony Vigiletti, Samantha Ramirez, Joe Herrington, President Debbie Hlubic

Council Members Absent: Joe Nemecek, Mary Klug

Staff Present: Clerk Lisa Lulis, Manager Travis Youatt

Approval of the agenda:

Motion: Lynne Mandeville supported by Samantha Ramirez to approve the agenda for the February 6, 2023 meeting. All ayes, motion carried.

Approval of Previous Meeting's Minutes:

Motion: Samantha Ramirez supported by Joe Herrington to approve the minutes from the January 17, 2023 meeting. All ayes, motion carried.

Bills:

Motion: Lynne Mandeville supported by Samantha Ramirez to pay the bills in the amount of \$84,686.36. Brief discussion, all ayes, motion carried.

President's Report: ZBA appointment ordinance is going to the planning commission at the Wednesday, February 8th meeting, there will be a public hearing to discuss the ordinance.

Correspondence: Grant for the pocket park in the amount of \$15,000.00 from Four County Community Foundation. A picture of the check presentation and a plaque stating funding was from the Four County Community Foundation are required for the grant.

Public comment: None

Managers' Report:

New Business:

- A. **Bid for stamped concrete for the pocket park- Motion:** Joe Herrington supported by Tony Vigiletti to approve the bid from Artistic Stamped Concrete LLC for \$28,000.00 with a 1-year warranty added to the contract. Roll call vote, all ayes, motion carried.
- B. **Appointed council/ Planning commission/ ZBA interest form-** in the council packet, and on the website.
- C. **Agreement for Ambulance Millage Distribution- Motion:** Joe Herrington supported by Lynne Mandeville to adopt the agreement for the ambulance millage distribution. Roll call vote, all ayes, motion carried.
- D. **Trash contract revision- Motion:** Lynne Mandeville supported by Samantha Ramirez to amend the trash contract to 1st year \$9.51, 2nd year \$9.71, 3rd year \$9.91, per resident, per month, allowing Travis Youatt to sign the contract. Roll call vote, all ayes, motion carried.

Unfinished Business

- A. **Hill Street Project-** Prebid meeting with Spicer, Travis Youatt attended the meeting- Bid opening is February 16, 2023.
- B. **Pickleball Court Project-** Will bring bids to council at next meeting.
- C. **Dangerous Building-** Capac Road- court order has been approved to tear the building down after February 16, 2023. Estimating that the cost will be between \$5,000.00 and \$7,000.00. **Motion:** Samantha Ramirez supported by Joe Herrington to have Travis Youatt rent the equipment to remove the dangerous building on Capac Road to spend \$5,000.00 to \$7,000.00 starting the project on February 11, 2023. Roll call vote, all ayes, motion carried.
- D. **DWAM Grant:** More letters have been sent out; our ordinance allows us to have cross-connection reference verification- Still waiting for responses.
- E. **Office update-** Painted Marilyn's office.
- F. **DPW update-** Working on lagoons- getting the suspended solids down to discharge in the spring- meeting with companies for proposals for the chemicals to treat the lagoons.
- G. **Police Update:** Chief Dan Kolke is working on standard operating procedures and having the officers for more training.

- H. Mold removal from DPW:** Rainbow Restorative is working on mold removal and adding spray foam on Monday, this is covered under the insurance payment.
- I. Lions Park-** plans for Lions Park in the council packet.
- J. Annexation out of the village:** needs to be approved by the council, the homeowner needs to come to the council meeting to address the council.
- K. Master plan/ parks and recreation proposal-** included in council packets. Planning is reviewing the scope of work on the master plan and proposal given by Spicer and sending their recommendation to the council.

Committee Reports

- A. Zoning Administrator Report/ CCA:** None
- B. DDA Report:** None
- C. ZBA Report:** None
- D. Planning Commission Report:** Meeting Wednesday, February 8, 2023.

Council Business:

- A.** Travis Youatt will not be at the March 6, 2023 meeting.
- B.** Possible moving of meeting location.

Adjourn at:

Motion: Samantha Ramirez Supported by Lynne Mandeville to adjourn at 8:36. All ayes, motion carried.

Lisa M Lulis

Village Clerk

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