

**VILLAGE OF CAPAC
REGULAR MEETING
OFFICIAL MINUTES
JANUARY 17, 2023
AMERICAN LEGION HALL
115 N MAIN ST
7:00 P.M.**

Called to order at 7:00 p.m.

Council Members Present: Lynne Mandeville, Tony Vigiletti, Joe Nemecek, Joe Herrington, President Debbie Hlubic & Samantha Ramirez.

Council Members Absent: Mary Klug.

Staff Present: Clerk Lisa Lulis & Manager Travis Youatt.

Approval of the agenda:

Motion: Joe Nemecek, supported Lynne Mandeville to approve the agenda and move the audit report to public comment. All ayes. Motion carried.

Approval of Previous Meeting's Minutes:

Motion: Joe Nemecek, support Joe Herrington to approve the December 19, 2022 minutes as written. All ayes. Motion carried.

Bills:

Motion: Joe Nemecek, support Lynne Mandeville to pay the bills in the amount of \$325,568.60. Roll call vote. All ayes. Motion carried

President's Report: Discussion re: changing the ZBA from 5 members to 3 members with 2 alternates. A Public Hearing would have to be held at the next Planning Commission meeting for them to bring back this recommendation to the Council for approval. Our current Ordinance would then have to be amended. Monica Standel is interested in being on the ZBA. **Motion** Joe Nemecek, supported by Samantha Ramirez to appoint Monica Sandel to the ZBA for a 3-year term. Roll call vote. All ayes. Motion carried.

We need to set up 3-year terms for both the ZBA and Planning commission. Need a liaison from the planning commission- brief discussion – will get clarification from the village attorney. Move this to unfinished business for the next meeting.

Correspondence: None

Public comment: 2021-22 audit: Darcie from Berthiaume gave a presentation for the Village's 2022 audit and addressed any questions that Council had.

Travis Youatt will ask Matt Taylor (from MERS) to attend one of our meetings. Possibly check into another firm to do our audit.

Managers' report:

- A. Water/sewer resolutions 2023- 01 and 2023-02 worked with Municipal Analytic to redo a rate structure/ model. Brief discussion. **Motion:** Joe Herrington, supported by Samantha Ramirez to approve resolution 2023-01 for the sewer rate increase effective July 1, 2023. Roll call vote. All ayes. Motion carried. **Motion:** Joe Herrington, supported by Samantha Ramirez to approve resolution 2023-02 for the water rate increase effective July 1, 2023. Roll call vote. All ayes. Motion carried.
- B. Trash contract- Travis Youatt spoke with Jeff Dufraine from J&J disposal. **Motion:** Joe Nemecek supported by Tony Vigiletti to accept the proposal from J&J for \$9.51 a month as dated January 14, 2023. Roll call vote. All ayes, motion carried.

Unfinished business:

- A. Hill street – bids will be brought to the council.
- B. Pickleball- is out for bid- posted on Facebook.
- C. Dangerous building- enclosed in the council packet is a letter from AL Francis stating the building on Capac Road must be torn down on February 10th or we can tear it down. DPW can take the building down. We need a demo permit.
- D. Ambulance agreement- revised contract – **Motion:** Joe Herrington supported by Lynne Mandeville to allow Travis Youatt to sign the agreement between the Village of Capac and Tri-county ambulance agreement. Roll call vote. All ayes motion carried.
- E. Police- Lexipol police and policies and procedures- letter in council packets-brief discussion- use salvage to pay for Lexipol program. **Motion** Joe Nemecek supported by Samantha Ramirez to allow Chief Kolke to spend \$2,844.30 to purchase the Lexipol Program. Roll call vote. All ayes, motion carried.
- F. DPW Update-DWAM- We are sending out letters for pictures of the meters. Did the reports for the tax forms. Working with DDA to change banners- the bathroom/ breakroom is complete it looks nice. Thank you, council, for approving the update. Repairing sewer leads for a few residents- salted roads and did the sidewalk with the tractor. Waiting for the plate for the new truck. A few mains have problems with tree roots. The police truck is now here. Check for the mold remediations has arrived will start the cleanup soon. Zimmer fixed a leak in the roof. Working on the funding through Lisa McLain's office for the Main Street repair/ replacement. Working on the parks with Fleis and Vandenbrink we are applying for funding. Pocket Park committee Tony Vigiletti, Joe Herrington, Debbie Hlubic, and Travis Youatt, will pick a pavilion and colors, etc. starting next week with columns and then the pavilion. Getting quotes for stamped concrete.

Committee Reports:

- A. Zoning Administrator Report/ CCA:** None
- B. DDA Report:** Had a meeting on January 5, 2023. They are currently working on funding for the pocket park.
- C. ZBA Report:** None.
- D. Planning Commission Report:** No meeting was held in January.

Council Business:

Motion: Joe Nemecek, supported by Joe Herrington to close the regular meeting at 8:40 p.m. to go into a closed session. All ayes. Motion carried.

The closed session opened at 8:40 p.m.

Motion: Joe Herrington, supported by Joe Nemecek to close the closed session at 9:23 p.m. and go back into the regular meeting.

The regular meeting opened at 9:24 p.m.

- A. Motion:** Joe Nemecek, supported by Lynne Mandeville to Give Travis Youatt a 20% raise increase for his additional duties as manager contingent upon the changes made by Al Francis to his contract and authorize President Debbie Hlubic to sign the contract when received back from Al Francis, with an effective date of 1/24/2023. Roll call vote. All ayes. Motion carried.
- B.** Joe Herrington stated the Vintage Rebel has pumpkins by their front door that are rotting and smelling.
- C.** Travis Youatt informed Council the police department had to replace their furnace. A new one has already been installed by Ideal Climate with a cost of \$3,400.00.

Adjourn at:

Motion: Joe Nemecek, supported by Samantha Ramirez to adjourn at 9:38. All ayes. Motion carried.

Lisa M Lulis
Village Clerk