

**VILLAGE OF CAPAC
REGULAR MEETING
OFFICIAL MINUTES
JUNE 6, 2022
AMERICAN LEGION HALL
115 N MAIN ST
7:00 P.M.**

The meeting was called to order at 7:00 P.M.

Council Members Present: Debbie Hlubic, Samantha Ramirez, Joe Herrington, Mary Klug, Lynne Mandeville, Joe Nemecek

Council Members Absent: John Grzyb

Staff: Clerk Lisa Lulis, Manager Travis Youatt

Approval of the agenda:

Motion by Debbie Hlubic and supported by Mary Klug to approve the agenda for the June 6 meeting.

All ayes motion carried

Approval of Previous Meeting's Minutes:

Motion by Mary Klug supported by Samantha Ramirez to approve the minutes from the May 16, 2022 meeting

All ayes, motion carried

Bills:

Motion by Debbie Hlubic supported by Lynne Mandeville to pay bills for \$44,723.69.

Roll call vote, all ayes, motion carried.

President's Report: None

Correspondence: A resident wrote a letter regarding 415 N Walker.

Public comment: A member of the public mentioned a catch basin is full of grass and rocks. Bryan Miller, a DPW laborer, was around and cleaned it out.

Dave Schultz states that the part-time employee was called to work over the 29.5 hours. He feels that the full-time employees should have been called.

New Business

A. Resolution 2022-04 TEDF Grant Category B.

Motion by Mary Klug supported by Debbie Hlubic to approve the resolution 2022-04. Discussion about what the grant covers and the amount. Roll call vote, all ayes, motion carried.

B. Resolution 2022-05 Street Administrator Change

Motion by Samantha Ramirez supported by Debbie Hlubic to adopt Resolution 2022-05. Roll call vote, all ayes, motion carried.

C. Whistlestop Park Schedule- Youatt provided an updated schedule on the project. He informed Council that bids will be sought sometime in July.

D. Fiscal Year 2022-2023 Budget Hearing

Motion by Debbie Hlubic supported by Mary Klug, to schedule the public hearing for June 20th at 6:45. All ayes, motion carried.

E. Road Paving Bids- Manager Youatt provided bids to Council.

Motion by Mary Klug supported by Lynne Mandeville to accept the bid from Prieh's Paving Co. to pave N. Neeper Street from Kempf Court to Park Street, at an amount of \$56,500.00, and authorize Travis Youatt to execute the contract and discuss and revise contract language of the proper grade definition and driveway approach.

Discussion about the bid.

Roll call vote, all ayes, motion carried

Reports

Zoning Administrator Report/ CCA: None

DDA Report: None

ZBA Report: None

Planning Commission Report:

Unfinished Business

A. Hill Street Project- The Village Office received most of the required easements back, working on the remaining easement.

B. Dangerous Buildings - 415 N Walker/ Capac RD- 415 N Walker previously discussed. Youatt is working with AI about the barn on Capac Road, waiting to hear back from AI.

C. Water Tower Update- The contractor, E&L Contractors, are bringing in equipment for the water tower project and will begin work soon. Youatt reported that the Village had problems with the wells. After authorization for an emergency repair, Well 6 is fixed, and Well 7 will be finished by the end of the week. Well, 3 is down. The Wells had issues with the pumps and holes in the piping. Wells 6 & 7 will have both pumps replaced and new piping installed. They will be put on a routine maintenance schedule.

IV. Reports

A. Managers' Report – Youatt advertised for the DPW supervisor position in the paper, village website, and MML website. Youatt informed Council that Spicer Group is in town doing preliminary inspections for the Drinking Water Assessment Management (DWAM) grant. Youatt will be sending a letter to the residents. Youatt informed Council about an issue with a resident's sanitary sewer lead line. Youatt had the main inspected for any issues after the homeowner had snaked their lead line 3 times in the last 6 months. The sewer main is clear.

B. Zoning/ Building Report-None

C. DDA Report- no meeting

D. ZBA-None

E. Planning Commission: Discussion on Planning Commission meetings.

Motion by Debbie Hlubic supported by Mary Klug that if there is no business on the planning commission agenda the meeting shall be canceled. Roll call vote, all ayes, motion carried.

Youatt will inform the Planning Commission Chairman.

Council Business: Mary Klug asks about the tall grass on Orchard Street. Lynne Mandeville comments on the no-mow May, in other communities.

Adjourn at:

Motion by Mary Klug supported by Lynne Mandeville to adjourn the regular Council meeting at 8:18.

All ayes, motion carried.

Lisa M Lulis

Village Clerk